

City of Woodburn
Recreation and Park Board Minutes
May 11, 2010 • 7:00 p.m.



1. **CALL TO ORDER**

The meeting and was called to order at 7:00 p.m.

2. **ROLL CALL**

Position I Zandi Cox, Member (12/10)	Present
Position II (Student) Alexa Morris, Member (7/10)	Present
Position III Joseph Nicoletti, Board Secretary (12/13)	Present
Position IV Rosetta Wangerin, Board Chair (12/13)	Present
Position V Bruce Thomas, Member (12/13)	Present
Position VI Cheryl Shepherd, Member (12/11)	Absent
Position VII Charlene Williams, Member (12/11)	Absent

3. **APPROVAL OF MINUTES FROM April 13, 2010**

Joseph Nicoletti/Zandi Cox - Motion to accept the minutes as written. The motion passed unanimously.

4. **BUSINESS FROM THE AUDIENCE**

None.

5. **OLD BUSINESS**

Woodburn Fiesta Mexicana

The Fiesta with its 47 year history will once again be held on August 6, 7 and 8th. Jim shared that the planning was going significantly well. The sponsorship program that is now developed, will help the city recover all costs of the event, and will be distributed next week. The sponsorship program offers advertising exposure opportunities during the event. Jim displayed the Fiesta Mexicana website that Evan Thomas, YG Media, sponsored and will offer a Spanish or English selection choice. Miguel Salinas wrote the history section of the website. The Fiesta Court application packet is now available for female individuals 16-18 year old that are currently enrolled in high school or college and are bi-lingual in both English and Spanish. This year, the Fiesta Queen's Coronation will kick-off the event Friday night on a stage in front of the grand stand. This year's entrance fee has been significantly lowered to \$3 for adults and \$1 per child. The Children's Fun Center will have various inflatable bounce toys, a rock climbing wall, entertainers, clowns, art and crafts booths. Jim reported that the vendor application would be available in 1-2 weeks. Vendor booth cost was lowered, which in turn will make the purchase price of food and non-food items affordable for families. Discussion took place on high school students getting involved in the fiesta planning as part of their curriculum in the future.

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6. **NEW BUSINESS**

Wyffels Park Trail

Jim shared that Dan Brown, Public Works Director was successful in his application for funds through the ODOT Readiness Initiative Grant. This grant will provide funds for the design, permitting, and property acquisition required for a boardwalk trail system through Wyffels Park. Discussion took place on the importance of public involvement during the design process. Jim reported that no word has been received from Oregon State Parks regarding our Land and Water Conservation Fund application for the Wyffels Park playground project.

7. **DIVISION REPORTS FROM DEPARTMENT**

Aquatics – Debbie Wadleigh

Debbie reported that May is National Aquatic Safety Month and they were providing an opportunity for families to come in and have their level of swimming checked. A coupon for 20% discount off swimming lessons will be given to participating families. Registration for summer swim lessons will begin Monday, May 17. Lifeguard and Swim Instructor training classes are being offered June 14-18, from 8:30am – 4:30pm, Monday – Friday. Group swim lessons will begin June 21. A competitive swim stroke class will start this summer, with opportunities to join the Woodburn Barracuda Club. Additional summer activities include; *Splash and Read*, a poolside story reading on Mondays at 2:00pm; *Teen Hawaiian Swim and Dance* night on June 11th; *School's Out for Summer*, with food, fun and free swim on June 18; *Celebrate Pools, Parks and Play*, with ice cream floats and swimming on July 22; *Dog Days of Summer*, celebration with hotdogs, activities and swimming; *End of Summer Block Party*, we supply the hotdogs and hamburgers and you bring potluck chips, salads, cookies and drinks. Also, we have a summer *Fitness Challenge* involving every qualified visit to the Aquatic Center equals a visit to a National Park for a goal of visiting all 54 National Parks. When completed, your name will be placed in a drawing for a chance to win a 3 month pass to the Aquatic Center.

Recreation – Stu Spence

Adult Sports

Soccer – not enough teams to begin season

Softball – season begins June 1 in cooperation with the Mt. Angel League Youth Advisory Board – they provided games and activities for the Woodburn School District Day of the Child, and helped in the Health Fair booth. They are providing a craft project for Cascade Park residents. They have raised \$400 for a Scholarship program this year.

Woodburn Reads - One million page reading challenge is underway for the month of May with the school district. District is organizing the project, but

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we will do marketing for it. Thermometer in the Independent, posters, bookmarks, pencils.

Mentoring Grant - Two mentor trainings have been scheduled for the end of May and Kate Schedler, Coordinator is working hard to recruit more mentors. If anyone would like to give a 1 year commitment to work with middle and high school students in a 1 hour weekly meeting group, please call 503-982-5286.

Youth Leadership Grant- We have applied for a Youth Leadership Grant through the Police Activities League. Funding would send 2 youth and a mentor to the DC area for leadership training and provide valuable resources for youth leadership and our current YAB.

Mother's Day/Day of the Child - Both events were successful at the Downtown Plaza and well attended. Entertainment was in part provided by LaPantera and other local businesses. Thank you to all of our vendors that help make these events happen.

Pitch, Hit and Run - About 25 kids participated, some of which will move on to "sectionals" at Volcano's Stadium.

Arbor Day - Thank you once again to the Networking Club of Woodburn for providing coordination and 200 trees for the Arbor Day event. Other activities included a coloring contest and tree curriculum in the After School Programs

Break Dancing - Our break dancing group performed at 2 events at the end of April; one at the Salem Fairgrounds and one in Tigard. About 25 kids are participating regularly.

Summer Events - Library, Aquatics and Recreation all working together to provide lots of community events this summer.

G.R.E.A.T. Camp - We have applied for a \$400 mini grant from Woodburn Together for GREAT Camp. This year's camp for 4-8 graders will take place at Heritage/Valor from July 12 -16.

Stu also reported that on August 19th, Woodburn Proud is sponsoring a barbeque at Centennial Park at 6:30pm to honor Police, Firemen and Ambulance. Also, Family Wellness Walk & Stroll on June 5th from 10:00am – 1:00pm and will start at Well Springs.

The Out and About Activities Guide Summer 2010 will be mailed next week.

Parks & Facilities – Jim Row

Teen Center Contract – Jim took the Teen Center contract authorization to the City Council last night. They indicated that they would prefer to review the exact agreement, and asked staff to call a special Council meeting for 8:30 AM Saturday, immediately preceding the Budget Committee meeting. Jim reported that they would attempt to finish the agreement in time for this meeting. As soon as the City Council authorizes the agreement, the Boys and Girls Club will invest resources into the building and staff in preparation for reopening the program. Jim gave some history on why the Boys and Girls

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Club was approached to run the teen center. Rosetta asked Jim to arrange the Boys and Girls Club to come to June meeting to present their curriculum.

Mill Creek Greenway

Jim reported that the CMU wall, which will separate the parking area from residents on Brown and Cleveland, is currently being constructed. When the ground dries out and they can achieve necessary gravel compaction, the parking asphalt will go in. He stated that with the construction stakes still in place, maintenance has had difficulty mowing the tall grass.

Centennial Park

Jim showed some pictures of the work being accomplished at the park; maintenance building slab, picnic pavilion, information kiosk, fourth ballfield and outfield. The structural permits have been issued and concession and maintenance buildings are now being built. Jim explained the issues of prior drainage systems and the importance of construction documentation when plans are changed.

Zandi asked about the standing water in the Hermanson playground and trail areas. Jim explained that when construction is complete, there should be no drainage issues. She also commented on restroom cleanliness and maintenance concerns in city parks. Discussion took place on the amount of city owned acreage and right-of-ways that staff are responsible to maintain and how budget and personnel restraints dictate level of service. Jim stated that given resource constraints, maintenance personnel have been very responsive when items in need of service have been called to their attention.

8. **FUTURE BOARD BUSINESS**

None.

9. **BOARD COMMENTS**

Zandi Cox – complimented staff on all their hard work.

Bruce Thomas – added that we can't keep adding parks and programs without adding adequate staff to maintain level of service. Discussion took place on the fact that the adoption of the Parks and Recreation Master Plan addressed the issue of budget restraints, level of service and increased maintenance personnel for additional park amenities. Bruce expressed concerns about poor exterior lighting at the Aquatic Center. Discussion took place on the additional lighting and tree trimming to make the entrance and parking more attractive. Bruce also brought ideas of additional programming for the Downtown Plaza; chess/checker tables, open mic night, art classes, sidewalk chalk, outdoor yoga class, Authors Night and family picnics. Bruce also started a discussion on moving the July and August meetings to an earlier time, so Music in the Park could be attended. Jim stated that he would contact WCAT to find out if an earlier time would be possible.

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10. **ADJOURNMENT**

Adjournment of the meeting was 8:35 p.m.

Joseph Nicoletti, Board Secretary

Paulette Zastoupil, Recording Secretary

Date _____

Date _____